### महात्मा गांधी शासकीय कला एवं विज्ञान महाविद्यालय खरसिया, जिला— रायगढ़ (छ.ग.)

#### 2015-16

# On 23/01/2016 first meeting of IQAC in the session was held. The following members were present in the meeting.

SN	Name	Signature
1	Prof.M. L. Dhirhi	Signed
2	Dr. P.L. Patel	Signed
3	Dr. S.Goyal	Signed
4	Prof A.K. Patel	Signed
5	Prof. K.Ekka	Signed
6	Dr. R.Choubey	Signed
7	Prof. S. Jogi	Signed
8	Dr. R.K.Tandan	Signed
9	Shri Dhansai Yadav Chairperson JBS	Signed
10	Shri Balak Ram Patel (Industrialist)	Signed
11	President Student Union	Signed
12	TeejRam Patel (Alumni Representative)	Signed
13	BEO Kharsia	Signed
14	Prof.D K Ambrella, COORDINATOR, IQAC	Signed
15	Prof. M.K. Sahoo (Asst. COORDINATOR, IQAC)	Signed
16	Dr. P.C. Ghritlahre (CHAIRPERSON IQAC)	Signed

(ठॉ. भी.सी. भूतलहरे) प्रचार्य एम.जी. बीस.कला एवं विद्यान महा. खरसिया जिला- रायगढ़ (छ.ग.)

## Minutes of the first meeting IQAC held on 23/01/2016.

Sl. No.	Minutes	Compliances
1	Formation of IQAC & The IQAC incharge explained the objectives of the IQAC, vision of the IQAC and also the need of having the grades through the NAAC grading process. Teachers of the institute were motivation for the research work publication and attending the workshop, seminar and conferences.	The basic structure of the NAAC and the need of the IQAC explained. Teachers did the Research work publication, attended workshop, seminars, and conferences.
2	To organize workshops for the quality enhancement and also the submission of the Feedback form must be given priority.	One Day Career Orientation workshop, Educational Quality Enhancement Workshop, result Analysis & Institutional Performance Workshop and Record Keeping Workshop were organized. Filled feedback forms were obtained from students and parents.
3	Cleanliness of the Institution:	In order to have a clean campus NCC and NSS joined the clean movement. JBS was pursued to make the campus area green with planting of plants for the next year.
4	Displaying of Notices and other related instructions:	Displaying of Notices and other related instructions were done.
5	Classroom indicators.	Displaying of classroom and offices indicators was done.

प्रचार्य एम.जी. श्रीस,कला एवं विज्ञान महा, खरसिया जिला- रायगढ़ (छ.ग.)

(डॉ. भी.सी. पृतलहरे)

### महात्मा गांधी शासकीय कला एवं विज्ञान महाविद्यालय खरसिया, जिला— रायगढ़ (छ.ग.)

#### 2015-16

# On 19/04/2016 second meeting of IQAC in the session was held. The following members were present in the meeting.

SN	Name	Signature
1	Prof. M.L.Dhirhi	Signed
2	Dr. P.L. Patel	Signed
3	Dr. S.Goyal	Signed
4	Prof A.K. Patel	Signed
5	Prof. K.Ekka	Signed
6	Dr. R.Choubey	Signed
7	Prof. S. Jogi	Signed
8	Dr. R.K.Tandan	Signed
9	Shri Dhansai Yadav Chairperson JBS	Signed
10	Shri Balak Ram Patel (Industrialist)	Signed
11	President Student Union	Signed
12	TeejRam Patel (Alumni Representative)	Signed
13	Prof.D K Ambrella, COORDINATOR, IQAC	Signed
14	Prof. M.K. Sahoo (Asst. COORDINATOR, IQAC)	Signed
15	Dr. P.C. Ghritlahre (CHAIRPERSON IQAC)	Signed

प्रचार्य एम.जी. वास.कला एवं विज्ञान महा. खरसिया जिला- रावगढ़ (छ ग.)

(डॉ. भी.सी. प्रतलहरे)

### Minutes of the second meeting IQAC held on 19/04/2016.

SI. No.	Minutes	Compliances	
1	The cleanliness and maintenance of classrooms and washrooms under JBS:	The needed cleanliness and maintenance of classrooms and washrooms under JBS was done.	
2	Better way of conducting the Annual examination in schedule:	The Annual examination was done in a better scheduled way.	
3	Arrangement of Teachers from our Feeding institutes i.e. From nearby Higher Secondary Schools for better conduct of the Annual Exam.	The letter to the BEO Kharsia was written for availability of the teacher's better conduct of the Annual Exam. All the three shifts were provided the invigilators as school teachers.	
4	Innovation in the Internal Examination	Internal Examination scheduling as per the academic calendar was done. The results updating in the register was done. The result and the examination copies will be shown to the Students and their parents from the next year.	
5	Adopting new and innovative Teaching techniques for the effective teaching learning process.	The ICT tools were provided for adaptation of new and innovative Teaching techniques for utilization of efficient teaching learning process for next year.	
6	Organizing the Yoga day in order to aware students & staff regarding yoga.	Yoga day was organized.	

प्रचार्य एम.जी. बीस.कला एवं विज्ञान महा. खरसिया जिला- शवगढ़ (छ.ग.)

(डॉ. भी.सी. चृतलहरे)